

8B, Doshi Towers, 8th Floor, No. 205, Poonamallee High Road, Kilpauk, Chennai - 600 010. Tel: 044 - 4565 0000, E-mail: <u>cs@aptusindia.com</u> CIN: L65922TN2009PLC073881

NOTICE OF POSTAL BALLOT

(Pursuant to Section 110 of the Companies Act, 2013 read with the Companies (Management & Administration) Rules, 2014)

Dear Members,

NOTICE is hereby given pursuant to Section 108 and Section 110 of the Companies Act, 2013, as amended (hereinafter referred to as the "Act") read together with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014, (hereinafter referred to as the "Rules"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standards issued by the Institute of Company Secretaries of India on General Meeting ("SS-2") and the General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 read with other relevant circulars, including General Circular No. 09/2023 dated September 25, 2023, issued by the Ministry of Corporate Affairs ("MCA Circulars") and other applicable laws, rules and regulations (including any statutory modification(s) or re- enactment(s) thereof for the time being in force) for seeking approval of the members of Aptus Value Housing Finance India Limited ("the Company") to the proposed resolution appended below through Postal Ballot through remote e-voting process ("remote e-voting").

In accordance with the provisions of the MCA Circulars, the Company is sending Postal Ballot Notice ("the Notice") only by e-mail to all its members who have registered their email addresses with the Company or depositories / depository participants as on Friday, March 21, 2025 ("cut-off date") and the voting on the resolution proposed in the Notice will only take place through the remote e-voting.

The explanatory statement pursuant to Sections 102, 110 and other applicable provisions, if any, of the Act pertaining to the resolution setting out the material facts is annexed hereto for your consideration.

The remote e-voting period will commence on Thursday, March 27, 2025 at 09:00 a.m. IST and shall end on Friday, April 25, 2025 at 05:00 p.m. IST.

The Company has appointed Mr. S Sandeep (FCS No. 5853, COP No. 5987), Managing Partner, S. Sandeep & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the postal ballot in a fair and transparent manner. The Scrutinizer will submit his report to the Chairman of the Company after completion of scrutiny of the remote e-voting. The results shall be declared on or before Monday, April 28, 2025 and will be communicated to BSE Limited ("BSE"), National Stock Exchange of India Limited ("NSE") (together the "Stock Exchanges"), National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL") (together the "Depositories"), KFin Technologies Limited ("KFintech" or "Registrar and Share Transfer Agent" or "RTA") and will also be displayed on the Company's website at www.aptusindia.com.

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Aptus Value Housing Finance India Limited

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SPECIAL BUSINESS:

<u>Item No. 1: Appointment of Mr. Subba Rao N.V (DIN:05153667) as an Independent Director of the Company:</u>

To consider and, if thought fit, to pass, the following resolution, with or without modification as a **SPECIAL RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Sections 149 and 152, Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ('Act') and the Rules made thereunder and the applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') and in terms of the provisions of the Master Direction – Non-Banking Financial Company – Housing Finance Company (Reserve Bank) Directions, 2021, as amended from time to time (including any statutory modification(s) or re-enactment thereof for the time being in force), the Articles of Association of the Company, Mr. Subba Rao N.V (DIN: 05153667) who was appointed by the Board of Directors, based on the recommendation of the Nomination and Remuneration Committee as an Additional, Non-executive Director under section 161(1) of the Act, designated as an Independent Director and who has submitted a declaration that he meets the criteria of independence under Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of five consecutive years, i.e., with effect from March 21, 2025 up to March 20, 2030.

RESOLVED FURTHER THAT pursuant to the provisions of Sections 149, 197 and other applicable provisions of the Act read with the Rules made thereunder and Regulation 17(6) of the Listing Regulations, Mr. Subba Rao N.V, be paid such fees and profit-related commission as the Board may approve from time to time and subject to such limits prescribed from time to time.

RESOLVED FURTHER THAT the Board of Directors of the Company or the Company Secretary be and are hereby severally authorised to take all such steps as may be necessary, proper and expedient to give effect to this Resolution."

By order of the Board of Directors For Aptus Value Housing Finance India Limited

sd/-

Sanin Panicker
Company Secretary & Compliance Officer

Date: March 21, 2025 Place: Chennai



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Notes:

- 1. The explanatory statement pursuant to Sections 102 and 110 of the Companies Act, 2013 stating all material facts and the reasons for the proposal set out in resolution no. 1 is annexed herewith. Pursuant to Regulation 36(3) of the Listing Regulations and SS-2, the disclosure regarding the Director proposed to be appointed is enclosed as **Annexure-A**.
- 2. The Notice is being sent to the members of the Company whose names appear on the Register of Members/List of Beneficial Owners as received from the Depositories as on **Friday, March 21**, **2025** ("Cut-Off Date").
- 3. The Members may please note that the Notice will be also available on the Company's website at www.aptusindia.com, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of RTA at https://evoting.kfintech.com.
- 4. Members who have not registered their e-mail address are requested to register the same in respect of shares held in electronic form with the Depository through their Depository Participant(s) and in respect of shares held in physical form by writing to the Company's Registrar and Share Transfer Agent, KFin Technologies Limited, Selenium, Tower-B, Plot 31 & 32, Gachibowli Financial District, Nanakramguda, Serilingampally, Hyderabad, Telangana 500 032.
- 5. In accordance with the provisions of the MCA Circulars, Members can vote only through the remote e-voting process. Physical copies of the Postal Ballot Notice and pre-paid business reply envelopes are not being sent to Members for this Postal Ballot. Members whose names appear on the Register of Members/List of Beneficial Owners as on Friday, March 21, 2025 will be considered for the purpose of remote e-voting.
- 6. Resolutions passed by the Members through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
- 7. The voting rights for Equity Shares are one vote per Equity Share, registered in the name of the members. Voting rights shall be reckoned on the paid-up value of Equity Shares registered in the name of the Members as on Friday, March 21, 2025. A person who is not a Member on the relevant date should treat this notice for information purpose only.
- 8. Members desiring to exercise their vote through the remote e-voting process are requested to read the instructions in the Notes under the section "General information and instructions relating to remote e-voting" in this Postal Ballot Notice. Members are requested to cast their vote through the remote e-voting process not later than 05:00 p.m. IST on Friday, April 25, 2025 to be eligible for being considered, failing which it will be strictly considered that no vote has been received from the Member.
- 9. The Scrutinizer will submit his report to the Chairman after the completion of scrutiny, and the result of the voting by postal ballot through remote e-voting process will be announced by the Chairman or any Director of the Company duly authorised, on or before Monday, April 28, 2025 and will also be displayed on the website of the Company (www.aptusindia.com), besides being communicated to the Stock Exchanges, Depositories and the Registrar and Share Transfer Agent.
- 10. The resolution, if passed by the requisite majority, shall be deemed to have been passed on Friday, April 25, 2025 i.e., the last date specified for receipt of votes through the remote evoting.

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11. All the material documents referred to in the explanatory statement will be available for inspection electronically until the last date for receipt of votes through the remote e-voting process. Members seeking to inspect such documents can send an email to cs@aptusindia.com.

General Information and instructions relating to remote e-voting are as under:

- a. A person whose name is recorded in the register of members or in register of beneficial owners maintained by the Depositories as on the cut-off date, i.e., Friday, March 21, 2025 only shall be entitled to avail the facility of remote e-voting.
- b. Any Member who holds the shares as on the cut-off date i.e., Friday, March 21, 2025, may obtain the User ID and password in the manner as mentioned below:
 - i. If e-mail address of the Member is registered against Folio No./DP ID Client ID, on the home page of https://evoting.kfintech.com, the Member may click "Forgot password" and enter Folio No. or DP ID Client ID and Permanent Account Number ("PAN") to generate a password.
 - ii. Members may call KFintech's toll free number 1-800-309-4001
 - iii. Members may send an e-mail request to einward.ris@kfintech.com. If the Member is already registered with the KFintech e-voting platform, such Member can use his/her existing User ID and password for casting the vote through remote e-voting.
- c. The remote e-voting facility will be available during the following period:
 - i. Commencement of E-Voting: 09:00 a.m. (IST) on Thursday, March 27, 2025
 - ii. End of E-Voting: 05:00 p.m. (IST) on Friday, April 25, 2025

Remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by KFintech upon expiry of the aforesaid period.

- d. Instructions and other information relating to remote e-voting:
- A. Procedure for registering the email address and obtaining the postal ballot and remote e-voting instructions by the Members whose email addresses are not registered with the Depositories (in case of Members holding shares in Demat form) or with RTA (in case of Members holding shares in physical form):

Those Members who have not yet registered their email addresses are requested to get their email addresses registered by following the procedure given below:

- a. Members holding shares in Demat form can get their email ID registered by contacting their respective DP.
- b. Members holding shares in physical form may register their email address and mobile number with KFin by accessing Investor Support Center | Kfintech.

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- Select the Company Name i.e. Aptus Value Housing Finance India Limited
- Select the Holding type from the drop down i.e. NSDL / CDSL / Physical.
- Enter DPID Client ID (in case shares are held in electronic form) / Physical Folio No. (in case shares are held in physical form) and PAN.
- If PAN details are not available in the system, the system will prompt to upload a self-attested copy of the PAN Card for updating records.
- In case shares are held in physical form and PAN is not available in the records, please enter any one of the Share Certificate No. in respect of the shares held by you.
- Enter the email address and mobile number.
- System will validate DP ID Client ID/ Physical Folio No. and PAN / Share certificate No., as the case may be, and send the OTP at the registered Mobile number as well as email address for validation.
- Enter the OTPs received by SMS and email to complete the validation process. OTPs validity will be for 5 minutes only.
- The Notice and remote e-voting instructions along with the User ID and Password will be sent on the email address updated by the member.
- Please note that in case the shares are held in Electronic Form, the above facility is only for temporary registration of email address for receipt of the Notice and the remote e-voting instructions along with the User ID and Password. Such members will have to register their email address with their DPs permanently, so that all communications are received by them in electronic form.
- In case of queries, members are requested to write to einward.ris@kfintech.com or call at the toll free number 1-800-309-4001

B. Procedures for remote E-Voting for Members other than Individual Members holding equity shares in demat mode and members holding equity shares in physical form:

Members whose email IDs are registered with the company/ depository participant(s), will receive an email from KFin which will include details of E-Voting Event Number, USER ID and password. Members will have to follow the following process:

- a. Launch internet browser by typing the URL: https://evoting.kfintech.com/.
- b. Enter the login credentials provided in the email and click on Login.
- c. Password change menu appears when you login for the first time with default password. You will be required to mandatorily change the default password.
- d. The new password should comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.,).
- e. Update your contact details like mobile number, email address, etc. if prompted. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential.
- f. Login again with the new credentials.
- g. On successful login, the system will prompt you to select the "EVENT"
- h. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off date under "FOR / AGAINST" or alternatively, you may partially enter any number in "FOR" and partially "AGAINST" but the total number in "FOR / AGAINST" taken together shall not exceed your total shareholding as mentioned above. If the member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
- i. Members holding multiple folios may choose to vote differently for each folio / demat account.



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- j. You may then cast your vote by selecting an appropriate option and click on "Submit. A confirmation box will be displayed. Click "Ok" to confirm or "Cancel" to modify. Once you confirm the voting on the resolution, you will not be allowed to modify your vote thereafter. During the voting period, members can login multiple times and vote until they confirm the voting on the resolution by clicking "Submit".
- k. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members at F.A.Q's (kfintech.com) or call KFin Tech on 1-800-309-4001 (toll free).

C. <u>Procedure for Login and remote E-Voting for Individual Members holding securities in Demat mode</u>

In terms of SEBI circular dated December 9, 2020 on e-voting facility provided by Listed Companies, Individual Members holding securities in Demat mode are allowed to vote through their Demat account maintained with Depositories and Depository Participants. Members are advised to update their mobile number and email Id in their Demat accounts in order to access e-voting facility.

Login method for Individual Members holding securities in Demat mode is given below:

Individual Members holding securities in Demat mode with National Securities Depository Limited ("NSDL")

A. User already registered for IDeAS facility:

- 1. Open https://eservices.nsdl.com
- National 2. Click on the "Beneficial Owner" icon under 'IDeAS' section.
 - 3. On the new page, enter User ID and Password. Post successful authentication, click on "Access to e-voting"
 - 4. Click on Company Name or e-voting service provider and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting & voting during the Meeting.

B. User is not registered for IDeAS e-Services:

- 1. To register, open https://eservices.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Select "Register Online for IDeAS"Portal or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp.
- 3. Proceed with completing the required fields.
- 4. After successful registration, please follow steps given under serial number A above to cast your vote.

C. By visiting the e-voting website of NSDL:

- 1. Open https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Click on the icon "Login" which is available under 'Member' section.
- 3. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit Demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen.



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4.	Post	successful	authentication,	you	will	be	redirected	to	NSDL
	Depo	sitory site w	ory site wherein you can see e-voting page.						

- 5. Click on Company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period.
- **D.** Members/Members can also download NSDL Mobile App "NSDL Speede" facility by using the link given below. Android: https://tiny.one/NSDLplaystore

iOS: https://tiny.one/NSDLIOS

Individual Members holding securities Demat mode with Central Depository (India) Limited ("CDSL")

A. Existing user who have opted for Easi/Easiest

- 1. Click at https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com
- 2. Click on New System Myeasi.
- 3. Login with user ID and Password
- 4. After successful login of Easi / Easiest, Option will be made available to reach e-voting page
- 5. Click on e-voting service provider name to cast your vote

B. User not registered for Easi/Easiest

- 1. Option to register is available at https://web.cdslindia.com/myeasitoken/Registration/EasiestRegistration
- 2. Proceed to complete registration using the required fields.
- 3. After successful registration, please follow steps given under serial no. A above to cast your vote.

C. By visiting the e-voting website of CDSL

- 1. Visit https://evoting.cdslindia.com/Evoting/EvotingLogin
- 2. Provide Demat Account Number and PAN.
- 3. System will authenticate user by sending OTP on registered Mobile & Email as recorded in the Demat Account.
- 4. After successful authentication you will enter the e-voting module of CDSL. Click on Company name or e-voting service provider and you will be redirected to KfinTech website for casting the vote during the remote e-voting period.

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Individual Members (holding securities in Demat mode) login through their depository participants

- 1. You can also login using the login credentials of your Demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility.
- 2. Once logged in, you will be able to see e-Voting option. Once you click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature.
- 3. Click on Company Name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period.



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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Members holding securities in demat mode for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30.
Individual Members holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 22-23058542/43.

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Explanatory statement pursuant to section 102(1) of the Companies Act, 2013, Secretarial Standard – 2 on General Meetings and Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

<u>Item No. 1: Appointment of Mr. Subba Rao N.V (DIN: 05153667) as an Independent Director of the Company</u>

The members may note that the second term of the three Independent Directors, namely Mr. S. Krishnamurthy, Mr. K.M. Mohandass, and Mr. Krishnamurthy Vijayan, on the Board of the Company ended on March 03, 2025. Also, the Board of Directors at their meeting held on January 31, 2025, appointed two Independent Directors, namely Mr. Anand Raghavan and Mr. Natarajan Ramasubramanian for a period of 5 years.

However, to broad base the Board, which will also contribute to the effective management of the key committees of the Board, it is proposed to appoint one more Independent Director on the Board of the Company.

Accordingly, the Nomination and Remuneration Committee, after evaluating and considering the skills, experience and knowledge that would be available to the Board of Directors and pursuant to the provisions of the Companies Act, 2013 ("Act") read with the Articles of Association of the Company, recommended to the Board of Directors the appointment of Mr. Subba Rao N.V (DIN: 05153667) as an Independent Director of the Company. The Board of Directors, at its meeting held on March 21, 2025, considered the recommendation and appointed Mr. Subba Rao N.V (DIN: 05153667) as an Additional Director, designated as an Independent Director of the Company for a term of 5 (five) consecutive years with effect from March 21, 2025, subject to the approval of the members of the Company.

Mr. Subba Rao N.V is qualified to be appointed as a Director in terms of Section 164 of the Act and has given his consent to act as a Director. The Company has also received a declaration from Mr. Subba Rao N.V that he meets the criteria of independence as prescribed, both, under Section 149(6) of the Act and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and that he is not debarred from holding the office of director by virtue of any order passed by the Securities and Exchange Board of India / Ministry of Corporate Affairs or any such statutory authority.

In the opinion of the Board of Directors, Mr. Subba Rao N.V fulfils the conditions for appointment as an Independent Director as specified in the Master Direction – Non-Banking Financial Company – Housing Finance Company (Reserve Bank) Directions, 2021, the Act and the Listing Regulations.

Mr. Subba Rao N.V is independent of the management and possesses appropriate skills, experience, knowledge and capabilities, required for the role of Independent Director. Mr. Subba Rao's experience in organizational growth, innovation, and strategic guidance in the fields of safety, risk management, and environmental sustainability across diverse industries will benefit the Company. He also possesses expertise in safety and risk management initiatives for industrial and corporate clients. In view of the above, the appointment of Mr. Subba Rao as an Independent Director is in the interest of the Company

A brief profile of Mr. Subba Rao N.V, including nature of his expertise, as required to be disclosed pursuant to Reg. 36(3) of the Listing Regulations and Secretarial Standard on General Meetings ("SS-2") is annexed as **Annexure** – **A** to this Postal Ballot Notice.

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Mr. Subba Rao N.V shall be paid remuneration by way of fee for attending meetings of the Board or Committees thereof or for any other meetings as may be decided by the Board of Directors, reimbursement of expenses for participating in the Board and other meetings and profit related commission within the limits stipulated under Section 197 of the Act.

In accordance with the provisions of Sections 149, 150, 152 read with Schedule IV of the Act and other applicable provisions of the Act, appointment of Mr. Subba Rao as an Independent Director requires approval of members of the Company.

Further, in terms of Regulation 25(2A) of the Listing Regulations, appointment of Subba Rao N.V as an Independent Director requires approval of members of the Company by passing a special resolution.

Accordingly, the approval of members is sought for appointment of Subba Rao N.V as an Independent Director of the Company. Copy of the letter of appointment issued to Subba Rao N.V setting out the terms and conditions of appointment is available for inspection by the members electronically. Members seeking to inspect the same can send an email to cs@aptusindia.com.

Except Mr. Subba Rao N.V, none of the other Directors or Key Managerial Personnel of the Company or their relatives is in any way concerned or interested, financially or otherwise, in the resolutions set out at Item No. 1 of this postal ballot notice.

The Board of Directors commends the Special Resolution set out at Item No. 1 of this postal ballot notice for approval by the members.

By Order of the Board of Directors For Aptus Value Housing Finance India Limited

sd/-Sanin Panicker Company Secretary & Compliance Officer



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ANNEXURE A

Disclosure as required under Regulation 36(3) of the Listing Regulations and Clause 1.2.5 of SS-2 are given below:

Name of Director	Mr. Subba Rao N.V				
DIN	05153667				
Date of Birth (Age)	20/05/1962 (62 years)				
Qualifications	Bachelor's in Mechanical Engineering				
Experience / Expertise in specific functional areas	Mr. Subba Rao has over two decades of experience in driving organizational growth, innovation, and strategic guidance in the fields of safety, risk management, and environmental sustainability across diverse industries. As the Chief Executive of Cholamandalam Mitsui Sumitomo Risk Services Limited (CMSRSL) from 2008 to 2024, Subba Rao played a pivotal role in establishing the company in 1998 as a joint venture. He provided leadership in safety and risk management initiatives for industrial and corporate clients, overseeing operations both in India and internationally. Under his leadership, CMSRSL became the largest employer of safety and sustainability consultants in India. He is also a Director on the Board of Murugappa Water Technology and Solutions Private Limited, where his expertise in engineering solutions for water treatment, wastewater management, and environmental sustainability contributed to the Company's growth. He is also a Board Member of Inogen Alliance, which focuses on implementing best practices in Environmental, Health, Safety, and Sustainability consulting.				
Terms and conditions of appointment / reappointment	Appointment of Mr. Subba Rao N.V as a Non-Executive Independent Director of the Company for a term of 5 years with effect from March 21, 2025 As set out in the special resolution under item no. 1 of this				
Remuneration sought to be paid	Notice				
Details of remuneration last drawn	Not applicable				
Date of first appointment on the Board	March 21, 2025				
In case of Independent Director, Skills and capabilities required for the role and the manner in which the Director meet the requirements	 He has two decades of experience in the fields of safety, risk management, and environmental sustainability across diverse industries. His expertise in implementing best practices in Environmental, Health, Safety, and Sustainability consulting will contribute to the ESG (Environmental, Social, and Governance) goals of the Company. 				
Shareholding in the Company including as a beneficial owner	Nil				
Relationship with other Directors, Manager and KMP of the Company	Nil				
Number of meetings of the Board attended during the year	Not applicable				

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Names of entities in which Director holds	S. No.	Designation	Company
Directorships	1.	Director	Murugappa Water Technology and Solutions Private Limited
	2.	Director	Inogen Alliance
Names of listed entities in which Director holds Directorships, Membership/Chairmanship of Committees	Nil		
Listed entities from which the Director has resigned from Directorship in last 3 (three) years.			