

ADITYA BIRLA SUN LIFE AMC LIMITED

CIN: L65991MH1994PLC080811

Registered Office: One World Center, Tower 1, 17th Floor, Jupiter Mills, Senapati Bapat Marg,
Elphinstone Road, Mumbai – 400 013; Telephone No.: +91 22 4356 8008;

Website: <https://mutualfund.adityabirlacapital.com>

Email id: abslamc.cs@adityabirlacapital.com

NOTICE OF THE ANNUAL GENERAL MEETING

NOTICE is hereby given that the 30th (Thirtieth) Annual General Meeting of the Members of Aditya Birla Sun Life AMC Limited (the 'Company') will be held on Thursday, 8th August, 2024 at 11:00 a.m. (IST) through Video Conferencing ('VC') / Other Audio-Visual Means ('OAVM') to transact the following businesses:

ORDINARY BUSINESS:

1. To consider and adopt the Audited Standalone and Consolidated Financial Statements of the Company for the financial year ended 31st March, 2024 and the reports of the Board of Directors' and Auditors thereon.
2. To declare a dividend of ₹ 13.50 per equity share of ₹ 5 each for the financial year ended 31st March, 2024.
3. To appoint a director in place of Mr. Amrit Kanwal (DIN: 09545814), who retires by rotation in terms of Section 152 of the Companies Act, 2013 and being eligible, offers his candidature for re-appointment .
4. **Re-appointment of S.R. Batliboi & Co. LLP, Chartered Accountants as the Statutory Auditors of the Company for a second term of five consecutive years**

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and based on the recommendations of the Audit Committee and the Board of Directors of the Company, S.R. Batliboi & Co. LLP, Chartered Accountants (Firm Registration No.: 301003E/E300005) be and are hereby re-appointed as the Statutory Auditors of the Company, to hold office for a second term of five consecutive years from the conclusion of the 30th Annual General Meeting until the conclusion of the 35th Annual General Meeting to be held in the year 2029, on such remuneration as may be mutually agreed upon by the Board of Directors and the Statutory Auditors of the Company.

RESOLVED FURTHER THAT the Board of Directors (including any Committee thereof) of the Company be and are hereby authorised to do all such acts, deeds, matters and things and take all such steps as may be deemed necessary, proper and/or expedient to give effect to this resolution."

SPECIAL BUSINESS:

5. **Re-appointment of Mr. Navin Puri as an Independent Director of the Company**

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152, Schedule IV and other applicable provisions of the Companies Act, 2013 read with the Rules framed thereunder and applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SEBI (Mutual Funds) Regulations, 1996 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and as per the Articles of Association of the Company and based on the recommendation of the Nomination, Remuneration and Compensation Committee and approval of the Board of Directors of the Company and Aditya Birla Sun Life Trustee Private Limited, Mr. Navin Puri (DIN: 08493643), who holds office as an Independent Director upto September 3, 2024, be and is hereby re-appointed as an Independent Director, not liable to retire by rotation, for a second term of five consecutive years on the Board of the Company commencing from September 4, 2024 to September 3, 2029.

RESOLVED FURTHER THAT the Board of Directors (including any Committee thereof) and the Key Managerial Personnel of the Company be and are hereby severally authorised to do all such acts, deeds, matters and things as may be necessary, expedient, and desirable for the purpose of giving effect to this resolution and matters incidental thereto."

6. Re-appointment of Mr. A. Balasubramanian as the Managing Director & CEO of the Company

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 196, 197, 198, 203, Schedule V and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act') read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, SEBI (Mutual Funds) Regulations, 1996 and such other provisions as may be applicable (including any amendment(s), statutory modification(s) or re-enactment(s) thereof for the time being in force) and in line with the Articles of Association of the Company and based on the recommendation of the Nomination, Remuneration and Compensation Committee and approval of the Board of Directors of the Company and Aditya Birla Sun Life Trustee Private Limited, the approval of the Members of the Company be and is hereby accorded for re-appointment of Mr. A. Balasubramanian (DIN: 02928193) as the Managing Director & CEO of the Company, not liable to retire by rotation, for the period and upon the following terms and conditions, including remuneration and perquisites, as set out hereunder, with further liberty to the Board of Directors (hereinafter referred to as 'the Board', which term shall be deemed to include any Committee constituted or to be constituted by the Board) to alter, modify or revise from time to time, the terms and conditions of re-appointment and remuneration of Mr. A. Balasubramanian as the Managing Director & CEO in such manner as may be considered appropriate and in the best interests of the Company and as may be permissible under law:

A. Period: Effective from July 25, 2024 to July 24, 2027.

B. Remuneration:

- i. Basic Salary:** ₹ 1,80,08,162 per annum with such increments as the Board may decide from time to time, subject to a ceiling of ₹ 2,55,00,000 per annum.
- ii. Special Allowance:** ₹ 1,20,89,215 per annum with such increments as the Board may decide from time to time, subject to a ceiling of ₹ 1,85,00,000 per annum. This allowance, however, will not be taken into account for calculation of benefits such as Provident Fund, Gratuity, Superannuation and Leave encashment.

iii. Annual Incentive Pay: Performance Bonus linked to the achievement of targets, as may be decided by the Board from time to time, with Target Annual Incentive at 100% achievement of ₹ 3,15,14,283 per annum, subject to a maximum of ₹ 6,67,50,000 per annum.

iv. Long-term Incentive Compensation (LTIC) including Employee Stock Option, Restricted Stock Units, Stock Appreciation Rights, LTIC linked to any performance matrices e.g. EBITDA, PBT, etc. as per the Scheme applicable to the Executive Directors and/or Senior Executives of the Company/Aditya Birla Group/Subsidiaries, in such manner and with such provisions as may be decided by the Board.

C. Perquisites:

- i. Housing:** Company provided (furnished / unfurnished) accommodation and/or House Rent Allowance in lieu of Company provided accommodation as per Company's policy.
- ii. Health Insurance:** Insurance premium for Mediclaim and hospitalisation as applicable for self and family, as per the Company's policy.
- iii. Life Insurance:** Life Insurance covers as per the Company's policy.
- iv. Accidental Insurance:** Accident Insurance cover as per the Company's policy.
- v. Travel Expenses:** Leave Travel Expenses for self and family in accordance with the Company's policy.
- vi. Club Membership:** Fees of two Clubs in India (including admission and annual membership fee);
- vii. Vehicles:** Two Vehicles for use for the Company's Business as per Company's Vehicle policy.
- viii. Other Expenses:** Reimbursement of entertainment, travelling and all other expenses incurred for the business of the Company as per the Company's policy.
- ix. Other Benefits:** Leave and related benefits, as per the Company's policy.
- x. Retirement Benefits:** Contribution towards Provident Fund, Superannuation Fund, National Pension Scheme and Gratuity as per the Company's policy.
- xi. Other Allowances / benefits, perquisites:** Any other allowances, benefits and perquisites as per the Rules



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applicable to the Senior Executives of the Company and / or which may become applicable in the future and/ or any other allowance, perquisites as the Board may from time to time decide.

- xii. Any other one time/periodic retirement allowances/ benefits as may be decided by the Board at the time of retirement.
- D. Annual remuneration review is effective 1st July each year, as per the policy of the Company.
- E. Subject as aforesaid, the Managing Director & CEO shall be governed by such other Company's Rules/Policies including but not limited to termination, notice period and leaves as applicable, from time to time.
- F. For the purposes of Gratuity, Provident Fund, Superannuation, and other like benefits, if any, the service of Mr. A. Balasubramanian, will be considered as continuous service with the Company from the date of his joining the Aditya Birla Group.
- G. The aggregate of the remuneration and perquisites as aforesaid in any financial year shall not exceed the limit under Section 197, Section 198 and other applicable provisions of the Act and Rules made thereunder, read with Schedule V of the said Act or any statutory modification(s) or re-enactment(s) thereof for the time being in force, or otherwise as may be permissible under law.
- H. Any revision/change in allowance/perquisite relating to Company provided (furnished/unfurnished) accommodation and/or HRA in lieu of the Company provided accommodation/ Car or other allowances/ perquisites, will be adjusted from the existing Special Allowance, subject to the ceiling limit as approved by the Shareholders and as per the policy of the Company.
- I. Though considering the provisions of Section 188 of the Act, and the applicable Rules and the Schedule of the Act, Mr. A. Balasubramanian would not be holding any office or place of profit by him being a mere Director of the Company's Subsidiaries, approval be and is hereby granted by way of abundant caution for him to accept the sitting

fees / commission paid / payable to other Directors for attending meetings of Board(s) of Directors/ Committee(s) of Subsidiaries of the Company or the Companies promoted by the Aditya Birla Group.

- J. So long as Mr. A. Balasubramanian functions as the Managing Director & CEO, he shall not be subject to retirement by rotation, and he shall not be paid any fees for attending the meetings of the Board or any Committees(s) thereof of the Company.

RESOLVED FURTHER THAT notwithstanding anything stated herein above, where in any financial year, during the period of his appointment, the Company has no profits or its profits are inadequate, the foregoing amount of remuneration including the perquisites and benefits, as aforesaid, shall be paid to Mr. A. Balasubramanian, the Managing Director & CEO in accordance with the applicable provisions of the Act read with Rules made thereunder and after obtaining necessary approvals under schedule V of the Act.

RESOLVED FURTHER THAT the Nomination, Remuneration and Compensation Committee of the Company will review and recommend to the Board, the remuneration payable to the Managing Director & CEO during his tenure, within the overall limits as mentioned in this resolution.

RESOLVED FURTHER THAT the Board of Directors (including any Committee thereof) and/ or the Key Managerial Personnel of the Company, be and are hereby severally authorised to do all such acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By order of the Board
Aditya Birla Sun Life AMC Limited

Place: Mumbai
Date: 25th June, 2024

Prateek Savla
Company Secretary
Membership No. A29500

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013:

Item No. 4:

Explanatory statement for item no. 4 is being provided in accordance with Regulation 36(5) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations').

The Members of the Company at the 25th Annual General Meeting ('AGM') held on July 15, 2019 had approved the appointment of S.R. Batliboi & Co. LLP, Chartered Accountants (Firm Registration No: 301003E/E300005), ('S.R. Batliboi') as the Statutory Auditors of the Company for a period of five consecutive years commencing from the conclusion of the 25th AGM until the conclusion of the 30th AGM. Accordingly, S.R. Batliboi shall be completing their first term of five consecutive years as the Statutory Auditors at the conclusion of this AGM.

In accordance with the provisions of Section 139, 142 and other applicable provisions of the Companies Act, 2013 ('the Act') read with the Companies (Audit and Auditors) Rules, 2014, the Company can appoint or reappoint an audit firm as Statutory Auditors for not more than two terms of five consecutive years. S.R. Batliboi is eligible for re-appointment as the Statutory Auditors of the Company for a second term of five consecutive years.

After evaluating and considering various factors such as efficiency in conducting audit, industry experience and competency of the audit team, the Board of Directors of the Company based on the recommendation of the Audit Committee, have proposed to the Members of the Company, the re-appointment of S.R. Batliboi for a second term of five consecutive years to hold office from the conclusion of the 30th AGM till the conclusion of the 35th AGM to be held in the year 2029. The proposed remuneration payable to S.R. Batliboi is upto ₹ 58 Lakh plus applicable taxes and reimbursement of out-of-pocket expenses to be incurred during the course of audit for FY25. Besides the audit services, the Company would also obtain certifications required from the Statutory Auditors under various regulations, tax audit and other permissible services, as may be required, from time to time. The Board of Directors of the Company in consultation with the Audit Committee may alter and vary the terms and conditions of re-appointment, including remuneration payable to the Statutory Auditors for remaining tenure, in such manner as may be mutually agreed with the Statutory Auditors.

S.R. Batliboi has consented to its re-appointment as the Statutory Auditors of the Company and has confirmed that the re-appointment, if made, would be within the limits specified

under Section 141(3)(g) of the Act and that they are not disqualified to be re-appointed as the Statutory Auditors in terms of the provisions of Section 139 and 141 of the Act and the Rules framed thereunder.

Brief Profile of the Statutory Auditors:

S.R. Batliboi & Co. LLP (FRN: 301003E/E300005) is a firm of Chartered Accountants registered with the Institute of Chartered Accountants of India (ICAI) in the year 1949 and is a Limited Liability Partnership Firm ('LLP') incorporated in India. It has its Head Office in Kolkata and has 10+ branch offices in various cities in India. S.R. Batliboi has valid Peer Review certificate and is part of S.R. Batliboi & Associates network of audit firms. All the network firms including S.R. Batliboi are engaged primarily in providing audit and assurance services to clients.

The Board recommends the re-appointment of S.R. Batliboi & Co. LLP as Statutory Auditors of the Company for a second term of five consecutive years, as set out in the item no. 4, for approval of the Members as an Ordinary Resolution.

None of the Directors and/or Key Managerial Personnel of the Company or their relatives are in any way concerned or interested, financially or otherwise, in the resolution set out in item No. 4.

Item No. 5:

Mr. Navin Puri was appointed as an Independent Director of the Company at the Extra-Ordinary General Meeting of the Company held on September 23, 2019, for a term of five consecutive years with effect from September 4, 2019. Mr. Puri is due for retirement from the first term as an Independent Director on September 3, 2024.

Pursuant to Section 149 read with Schedule IV to the Companies Act, 2013 ('the Act'), an Independent Director can hold office for a term upto five consecutive years on the Board of the Company and he/she shall be eligible for re-appointment on passing of a special resolution by the Company. Also, no Independent Director shall hold office for more than two consecutive terms.

The Nomination, Remuneration & Compensation Committee of the Company ('NRCC'), after taking into account the performance evaluation of Mr. Puri during his first term of five consecutive years and considering his knowledge, expertise, experience and time commitment, has recommended to the Board his re-appointment as an Independent Director for a second term of five consecutive years. NRCC has considered



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his diverse skills, expertise in risk management, general management, sustainability and corporate governance, as being key requirements for this role. In view of the above, the NRCC and the Board of Directors are of the view that Mr. Puri possesses the requisite skills and capabilities, which would be of immense benefit to the Company, and hence, it is desirable to re-appoint him as an Independent Director of the Company. Further, pursuant to the SEBI (Mutual Funds) Regulations, 1996, the Board of Directors of Aditya Birla Sun Life Trustee Private Limited have also approved the re-appointment of Mr. Puri as an Independent Director of the Company.

The Company has received notice, pursuant to Section 160 of the Act from a Member proposing the re-appointment of Mr. Puri as an Independent Director of the Company. Mr. Puri has given declaration that he continues to meet the criteria of independence as provided under Section 149(6) of the Act read with the Rules framed thereunder and Regulation 16(1) (b) of the SEBI Listing Regulations. In terms of Regulation 25(8) of the SEBI Listing Regulations, Mr. Puri has confirmed that he is not aware of any circumstances or situation which exists or may be reasonably anticipated that could impair or impact his ability to discharge his duties as an Independent Director of the Company. Mr. Puri has also confirmed that he is not debarred from holding the office of Director by virtue of any SEBI Order or any such authority pursuant to circulars dated June 20, 2018 issued by BSE Limited and the National Stock Exchange of India Limited pertaining to enforcement of SEBI Orders regarding appointment of Directors by the listed companies.

Further, Mr. Puri has confirmed that he is not disqualified from being appointed as Director in terms of Section 164 of the Act and has given his consent to act as Director in terms of Section 152 of the Act. Mr. Puri has also confirmed that he is in compliance with Rules 6(1) and 6(2) of the Companies (Appointment and Qualifications of Directors) Rules, 2014, with respect to his registration with the data bank of Independent Directors maintained by the Indian Institute of Corporate Affairs.

In the opinion of the Board, Mr. Puri fulfils the conditions specified in the Act, Rules thereunder and the SEBI Listing Regulations for re-appointment as an Independent Director and that he is independent of the Management. The terms and conditions of the appointment of Independent Directors is available on the website of the Company and also be available for inspection by the Members of the Company.

The brief profile of Mr. Puri and other disclosures, as required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, are annexed to this Notice.

In accordance with Section 149 read with Schedule IV to the Act and Regulation 25 of the SEBI Listing Regulations, the approval of the Members is sought for re-appointment of Mr. Puri as an Independent Director, by way of a Special Resolution. The Board recommends the Special Resolution set out in item No. 5 of the accompanying Notice for approval of the Members.

Except Mr. Navin Puri and his relatives, none of the Directors and/or Key Managerial Personnel ('KMP') of the Company or their respective relatives, are concerned or interested, financially or otherwise, in the resolution set out in item No. 5.

Item no. 6

Mr. A. Balasubramanian is currently the Managing Director & CEO of the Company. He was appointed as a Chief Executive Officer of the Company with effect from August 1, 2009. He was further appointed as Managing Director of the Company for a term of five years with effect from July 25, 2019 by the Members at the Extra-Ordinary General Meeting held on August 5, 2019. The term of Mr. A. Balasubramanian as Managing Director of the Company shall end on July 24, 2024.

Considering the overall experience, outstanding leadership, scale of business handled, current needs of the business, present performance and potential assessment and based on the strong performance of the Company under the leadership of Mr. A. Balasubramanian and other key factors and on the basis of the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors of the Company at their Meeting held on 25th June, 2024 have recommended the re-appointment of Mr. A. Balasubramanian as Managing Director & CEO of the Company for a period of three years with effect from July 25, 2024, subject to the approval of the Shareholders of the Company. Mr. A. Balasubramanian will continue to be a Key Managerial Personnel of the Company. Further, pursuant to the SEBI (Mutual Funds) Regulations, 1996, the Board of Directors of Aditya Birla Sun Life Trustee Private Limited have also approved the re-appointment of Mr. A. Balasubramanian as Managing Director & CEO of the Company.

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Mr. A. Balasubramanian is neither disqualified from being appointed as a Director in terms of Section 164(2) of the Act, nor debarred from holding the office of director by virtue of any SEBI order or any other such authority and has given all the necessary declarations and confirmation including his consent to be re-appointed as a Managing Director & CEO of the Company. The Company has also received a notice under Section 160 of the Companies Act, 2013 from a member, intending to nominate Mr. A. Balasubramanian to the office of Managing Director & CEO of the Company.

Having regard to the qualifications, experience and knowledge, the Board is of the view that the re-appointment of Mr. A. Balasubramanian as a Managing Director & CEO will be beneficial to the functioning and growth of the Company and the remuneration payable to him is commensurate with his abilities and experience.

Disclosures as required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India are annexed to this Notice.

Except Mr. A. Balasubramanian and his relatives, none of the Directors and/or Key Managerial Personnel ('KMP') of the Company or their respective relatives, are concerned or interested, financially or otherwise, in the resolution set out in item No. 6.

The Board recommends the ordinary resolution set forth in item no. 6 for the approval of members of the Company.

By order of the Board
Aditya Birla Sun Life AMC Limited

Place: Mumbai
Date: 25th June, 2024

Prateek Savla
Company Secretary
Membership No. A29500



DETAILS OF DIRECTOR(S) SEEKING RE-APPOINTMENT AT THE ANNUAL GENERAL MEETING OF THE COMPANY

Name	Mr. Amrit Kanwal	Mr. Navin Puri	Mr. A. Balasubramanian
DIN	09545814	08493643	02928193
Date of Birth/ Age	18-10-1965/ 58 years	02-08-1958/ 65 Years	05-06-1966/ 58 years
Nationality	US National	Indian	Indian
Qualification(s)	Mr. Kanwal holds a Bachelor of Business Administration degree from the University of Texas and a Master of Business Administration degree from the University of Southern California's Marshall School of Business.	Mr. Puri is a Chartered Accountant and holds Master's degree in Business Administration.	Mr. Balasubramanian has completed Advanced Management Programs at Indian Institute of Management (IIM), Bangalore and Harvard Business School. He holds a Bachelor's degree in Science (Mathematics) and a Master's degree in Business Administration from GlobalNxt University.
Experience and nature of expertise in specific functional areas	<p>Mr. Kanwal is an Executive Vice President and Chief Financial Officer of MFS Investment Management (MFS). He is in charge of corporate finance, strategy, fund treasury, corporate services, and the firm's transfer agency in this capacity.</p> <p>Before joining MFS, Mr. Kanwal was Senior Managing Director and Chief Financial Officer of Putnam Investments. He also served as Vice-President of Corporate Development and Strategy for Sequa Corporation and held top strategy and Corporate Development positions at PepsiCo and Miller Brewing Company.</p>	<p>Mr. Puri brings with him over three decades of expertise in banking and financial services. He has in-depth knowledge and understanding of the Indian Financial Retail Market and has been a catalyst in driving digitalisation and improving customer experience.</p> <p>Mr. Puri has previously worked as part of the Senior Management Team at HDFC Bank Limited. He is also a Director on the Board of Equitas Small Finance Bank, Aditya Birla Health Insurance Company Limited and Bandhan Life Insurance Limited.</p>	<p>A stalwart of the mutual fund industry, Mr. A. Balasubramanian brings with him over three decades of rich experience.</p> <p>He has been associated with the organisation since 1995. Prior to assuming the role of the CEO in 2009, Mr. Balasubramanian served as Chief Investment Officer from 2006 to 2009. As Managing Director & CEO, Mr. Balasubramanian oversees over ₹ 3.46 Lakh Crore in Assets Under Management at Aditya Birla Sun Life AMC Limited.</p> <p>Mr. Balasubramanian is closely associated with key industry bodies. He has been on the Board of AMFI (Association of Mutual Funds in India) since 2009. He has served as the Vice Chairman of AMFI in 2015-2016 and was appointed as the Chairman of AMFI for the period 2016-18 and 2021-23. He is also a Governor on the Board of Governors of National Institute of Securities Markets (NISM).</p>
Number of Board meetings attended during FY 2023 - 24	Five	Seven	Seven
Terms and conditions of appointment/ re-appointment	Mr. Kanwal is Non-Executive Director, representative of Sun Life (India) AMC Investments Inc, liable to retire by rotation.	Mr. Puri is a Non-Executive Independent Director, not liable to retire by rotation. The terms and conditions of appointment of an Independent Director is available on the Company's website at https://mutualfund.adityabirlacapital.com/-/media/bsl/files/resources/corporate-governance/terms-and-conditions-of-appointment-of-independent-directors-300524.pdf	Mr. A. Balasubramanian is the Managing Director & CEO of the Company and not liable to retire by rotation. Approval of the Members has been sought for his re-appointment as Managing Director & CEO for a period of three years with effect from July 25, 2024. Terms and conditions of re-appointment and proposed remuneration are specified in the resolution set out at item no. 6 of this AGM notice.
Remuneration last drawn and remuneration sought to be paid (including sitting fees, if any)	No remuneration is paid to the Non-Executive Directors of the Company.	Sitting fees for attending Board and Committee(s) Meeting(s).	Remuneration of Mr. A. Balasubramanian is as set out in the resolution and explanatory statement under item no. 6 of this notice of AGM.
Date of first appointment on the Board	26 th April 2022	04 th September 2019	25 th July 2019

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Name	Mr. Amrit Kanwal	Mr. Navin Puri	Mr. A. Balasubramanian
Directorships in other Public Companies¹	-	<ul style="list-style-type: none"> • Equitas Small Finance Bank Limited • Aditya Birla Health Insurance Company Limited • Bandhan Life Insurance Limited 	• Aditya Birla Sun Life Pension Management Limited
Listed entities from which the Director resigned in the past three years	-	Ugro Capital Limited	-
Membership / Chairmanship of Committees of other Boards²	-	Bandhan Life Insurance Limited Audit Committee - Member	-
Shareholding in the Company along with shareholding as beneficial owner	-	-	18285 equity shares of the Company in his personal capacity and 416 equity shares held as a nominee of Aditya Birla Capital Limited.
Relationship between Director inter se and Key Managerial Personnel of the Company	Not related to any Director or Key Managerial Personnel of the Company.		

Note:

1 Excludes directorships held in foreign companies.

2 Pursuant to Regulation 26 of the SEBI Listing Regulations, only two Committees viz. Audit Committee and Stakeholders Relationship Committee have been considered.



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NOTES FOR MEMBERS' ATTENTION:

1. The Ministry of Corporate Affairs ('MCA') vide its circular dated 5th May 2020 read with the subsequent circulars issued from time to time, the latest one being circular dated 25th September, 2023 (collectively referred to as 'MCA Circulars'), has permitted convening the Annual General Meeting ('AGM' / 'Meeting') through Video Conferencing ('VC') or Other Audio Visual Means ('OAVM'), without physical presence of the Members at a common venue. In compliance with the MCA Circulars and applicable provisions of the Companies Act, 2013 ('the Act') read with Rules made thereunder and the SEBI Listing Regulations the 30th AGM of the Company is being held through VC / OAVM. The deemed venue for the AGM shall be the Registered Office of the Company i.e. One World Center, Tower 1, 17th floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai – 400013.
2. Since this AGM is being held in compliance with the MCA Circulars through VC/OAVM, physical attendance of the Members has been dispensed with. Accordingly, the facility for appointment of proxy by the Members will not be available for the AGM and hence the Proxy Form, Route Map of the venue of the AGM and the Attendance Slip are not annexed to this Notice.
3. In this Notice, the term Member(s) or Shareholder(s) are used interchangeably.
4. The Company has appointed KFin Technologies Limited, Registrar and Share Transfer Agents ('RTA') of the Company, to provide facility for voting through remote e-voting, for participating in the AGM through VC/OAVM and e-voting during the AGM.
5. Information regarding particulars of the Director(s) seeking re-appointment at this AGM as required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, forms part of this Notice.
6. An Explanatory Statement relating to item no 4 (Ordinary Business) and item no. 5 and 6 (Special Businesses) to be transacted at the AGM is annexed hereto.
7. The Corporate/Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send legible scanned certified true copy (PDF / JPG Format) of the relevant Board Resolution/ Power of Attorney/ Authority Letter etc. authorising its representative(s) to attend the

AGM through VC/OAVM on its behalf and to cast its vote through e-voting at the AGM, pursuant to Section 113 of the Act to the Scrutiniser at scrutinisers@mmjc.in with a copy marked to abslamc.cs@adityabirlacapital.com and evoting@kfintech.com. Institutional shareholders are encouraged to attend and vote at the AGM.

Dispatch of Notice and Annual Report through Electronic Mode

1. In compliance with the Circulars issued by MCA and SEBI, the Notice of the 30th AGM along with the Annual Report for the financial year 2023-24 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ KFinTech/ National Securities Depository Limited ('NSDL') and / or Central Depository Services (India) Limited ('CDSL'). Members may note that the Notice and Annual Report for the financial year 2023-24 will also be available on the Company's website at <https://mutualfund.adityabirlacapital.com/shareholders/annual-reports>, website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and <https://www.nseindia.com/>, respectively, and on the website KFinTech at <https://evoting.kfintech.com>.
 2. Any Member desiring to receive a hard copy of the Annual Report for the financial year 2023-24 may write to Company's RTA, KFinTech at einward.ris@kfintech.com mentioning their name, DP ID-Client ID / Folio no.
 3. Members holding shares in dematerialised mode are requested to register/update their email ID with their relevant Depository Participants.
- A. Procedure for joining the AGM through VC / OAVM:**
1. Members will be able to attend the AGM through VC/ OAVM at <https://emeetings.kfintech.com> by using their e-voting login credentials. After logging in, click on the 'Video Conference' tab and select the 'EVENT' of the Company. Click on the video symbol and accept the meeting etiquettes to join the meeting.
 2. Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in this AGM Notice.
 3. Members may join the AGM through VC/OAVM facility by following the procedure as mentioned in this notice which

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shall be kept open for the Members from 10:30 a.m. (IST) i.e. 30 minutes before the time scheduled to start the AGM and shall be kept open throughout the proceedings of the AGM.

4. Members may note that the VC/OAVM facility, provided by KFinTech, allows participation of at least 1,000 Members on a first-come-first-served basis. Pursuant to MCA Circulars, the large Shareholders (i.e. Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination, Remuneration and Compensation Committee and Stakeholders Relationship Committee, Auditors, etc. can attend the AGM without any restriction on account of first-come-first-serve principle.
 5. Members may join the AGM through laptops, smartphones, tablets or iPads for better experience. Further, Members will be required to use internet with a good speed to avoid any disturbance during the AGM. Members will need the latest version of chrome, safari, MS Edge or Mozilla Firefox. Please note that participants connecting from mobile devices or tablets or through laptops connecting via mobile hotspot may experience audio/video loss due to fluctuations in their respective network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any glitches. Members will be required to grant access to the webcam to enable two-way video conferencing.
 6. Attendance of the Members participating in the AGM through VC/OAVM Facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- 7. Speaker Registration:**
- i. Members holding shares as on the cut-off date i.e. Thursday, 1st August 2024 and who would like to express their views or ask questions during the AGM may register themselves as a speaker by logging on to <https://emeetings.kfintech.com> and clicking on the 'Speaker Registration' option available on the screen after log in. The Speaker Registration will be open from 9:00 a.m. (IST) on Monday, 5th August 2024 to 5:00 p.m. (IST) on Wednesday, 7th August 2024. Only those Members who have registered themselves as a speaker will be allowed to express their views or ask questions during the AGM. The Company reserves the right to restrict the number of questions and speakers, depending upon availability of time as appropriate for smooth conduct of the AGM.
 - ii. Alternatively, Members holding shares as on the cut-off date may also visit <https://emeetings.kfintech.com> and click on the tab 'Post Your Queries' and post their queries/ views /questions in the window provided, by mentioning their name, demat account number / folio number, email ID and mobile number. The window will close at 5:00 p.m. (IST) on Wednesday, 7th August 2024.
8. Members seeking any information with regard to the accounts of the Company or any matter to be placed at the AGM, are requested to write to the Company on or before Wednesday, 7th August 2024 through an email at abslamc.cs@adityabirlacapital.com. The same will be replied by the Company suitably.
 9. Any person holding shares in physical form and non- individual shareholders holding shares as of the cut-off date, may obtain the login ID and password by sending a request at evoting@kfintech.com. In case they are already registered with KFinTech for remote e-voting, they can use their existing User ID and password for voting.

B. Procedure and instructions for remote e-Voting and e-voting during the AGM:

Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Act, read with the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of the SEBI Listing Regulations read with SEBI circular dated December 9, 2020 and MCA circulars on e-voting facility provided by Listed Entities, the Company is providing to its Members facility to exercise their right to vote on resolutions proposed to be passed at AGM by electronic means ('e-voting'). Members may cast their votes remotely, using an electronic voting system on the dates mentioned herein below ('remote e-voting').

Further, the facility for voting through electronic voting system will also be made available at the AGM ('Insta Poll') and Members attending the AGM who have not cast their vote(s) by remote e-voting will be able to vote at the AGM through Insta Poll.



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Procedure for remote e-voting and e-voting during the AGM:

1. Voting rights of a Member / Beneficial Owner shall be in proportion to his/her share in the paid-up equity share capital of the Company as on the cut-off date, i.e. Thursday, 1st August 2024.
2. The remote e-voting facility will be available during the following voting period:

Commencement of remote e-voting:	9.00 a.m. (IST) on Monday, 5 th August 2024
End of remote e-voting:	5:00 p.m. (IST) on Wednesday, 7 th August 2024

3. The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be forthwith disabled by KFinTech upon expiry of the aforesaid period.
4. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date, Thursday, 1st August 2024, only shall be entitled to avail the facility of remote e-voting or for participation at the AGM. A person who is not a Member as on the cut-off date, should treat this Notice for information purpose only.
5. The Board of Directors have appointed Mr. Omkar Dindorkar, Practising Company Secretary, (Membership No.: A43029) or failing him Mr. Saurabh Agarwal, Practising Company Secretary (Membership No.: F9290), Partners of MMJB & Associates LLP, Company Secretaries, as Scrutiniser, to scrutinise the entire e-voting process at the AGM and remote e-voting in a fair and transparent manner.
6. In case of joint holders attending the AGM, only such joint holder who is higher in the order of names will be entitled to vote during the AGM.
7. Individual Members having demat account(s) would be able to cast their vote without having to register again with the e-voting service provider ('ESP') i.e.

KFinTech, thereby not only facilitating seamless authentication but also ease and convenience of participating in the e-voting process. Members are advised to update their mobile number and e-mail ID with their DPs to access the e-voting facility.

8. The Members who have cast their vote(s) by remote e-voting may also attend the AGM but shall not be entitled to cast their vote(s) again during the AGM. Once the vote on a resolution is cast by a Member, whether partially or otherwise, the Member shall not be allowed to change it subsequently or cast the vote again. Facility to cast vote during the AGM will be made available on the Video Conferencing screen and will be activated once the voting is announced during the AGM.
9. A Member can opt for only single mode of voting per EVENT, i.e., through remote e-voting or voting during the AGM (Insta Poll). If a Member casts vote(s) by both modes, then voting done through remote e-voting shall prevail and vote(s) cast during the AGM shall be treated as 'INVALID'.
10. Pursuant to the aforesaid SEBI circular dated 9th December 2020 on "e-Voting facility provided by the Listed Companies", e-Voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts/ websites of Depositories/DPs in order to increase the efficiency of the voting process. The process and manner for remote e-Voting and joining and voting at the 30th AGM are explained below:

Step 1 : Access to Depositories e-voting system in case of individual Members holding shares.

Step 2 : Access to KfinTech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode.

Step 3 : Access to join the AGM on KFinTech system and to participate and vote.

DETAILS ON STEP 1 ARE MENTIONED BELOW:

1. Access to Depositories e-voting system in case of individual Members holding shares:

Type of Member	Login Method
Individual Members holding A) equity shares in demat mode with NSDL	<p>Existing Internet-based Demat Account Statement ('IdeAS') facility Users:</p> <ol style="list-style-type: none"> Visit the e-services website of NSDL https://eservices.nsdl.com either on a personal computer or on a mobile. On the e-services home page click on the 'Beneficial Owner' icon under 'Login' which is available under 'IdeAS' section. Thereafter enter the existing user id and password. After successful authentication, Members will be able to see e-voting services under 'Value Added Services'. Please click on 'Access to e-voting' under e-voting services, after which the e-voting page will be displayed. Click on Company name i.e. 'Aditya Birla Sun Life AMC Limited' or e-voting service provider i.e. KFinTech. Members will be re-directed to KFinTech's website for casting their vote during the remote e-voting period. <p>B) Users not registered under IdeAS e-Services:</p> <ol style="list-style-type: none"> Visit https://eservices.nsdl.com for registering. Select 'Register Online for IdeAS Portal' or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp. Proceed with completing the required fields. Follow steps given in point A. <p>C) By visiting the e-voting website of NSDL:</p> <ol style="list-style-type: none"> Visit the e-voting website of NSDL https://www.evoting.nsdl.com. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder / Member' section. A new Screen will open. Members will have to enter their USER ID. (i.e. the sixteen digit demat account number held with NSDL), password / OTP and a Verification Code as shown on the screen. After successful authentication, Members will be redirected to NSDL Depository site wherein they can see e-voting page. Click on company name i.e. Aditya Birla Sun Life AMC Limited or e-voting service provider name i.e. KFinTech after which the Member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period. Members can also download the NSDL Mobile App 'NSDL Speede' facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on





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Type of Member	Login Method
Individual Members holding A) equity shares in demat mode with CDSL	<p>Existing user who have opted for Electronic Access to Securities Information ('Easi / Easiest') facility:</p> <ol style="list-style-type: none"> Visit https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com Click on New System Myeasi. Login to MyEasi option under quick login. Login with the registered user ID and password. Members will be able to view the e-voting Menu. The Menu will have links of KFinTech e-voting portal and will be redirected to the e-voting page of KFinTech to cast their vote without any further authentication. <p>B) Users who have not opted for Easi/Easiest:</p> <ol style="list-style-type: none"> Visit https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration for registration. Proceed to complete registration using the DP ID, Client ID (BO ID), etc. After successful registration, please follow the steps given in point no. A above to cast your vote. <p>C) By visiting the e-voting website of CDSL:</p> <ol style="list-style-type: none"> Visit www.cdslindia.com Provide demat Account Number and PAN System will authenticate user by sending OTP on registered mobile and email as recorded in the demat Account. After successful authentication, please enter the e-voting module of CDSL. Click on the e-voting link available against the name of the Company, viz. 'Aditya Birla Sun Life AMC Limited' or select KFinTech. Members will be re-directed to the e-voting page of KFinTech to cast their vote without any further authentication.
Individual Members (holding equity shares in demat mode) log in through their demat accounts/ Website of depository participants depository participants	<ol style="list-style-type: none"> Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility. Once logged-in, Members will be able to view e-voting option. Upon clicking on e-voting option, Members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature. Click on options available against Aditya Birla Sun Life AMC Limited or KFinTech. Members will be redirected to e-voting website of KFinTech for casting their vote during the remote e-voting period without any further authentication

Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.

Helpdesk for Individual Members holding equity shares in demat mode for any technical issues related to login through NSDL / CDSL:

Members facing any technical issue - NSDL	Members facing any technical issue - CDSL
Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free number: 022-48867000/022-4997000	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free number: 1800225533

DETAILS ON STEP 2 ARE MENTIONED BELOW:

II) Access to KFinTech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode.

A. Members whose email IDs are registered with the Company / Depository Participants, will receive an email from KFinTech which will include details of e-voting Event Number (EVEN), USER ID and Password.

They will have to follow the following process:

- i. Visit <https://emeetings.kfintech.com/>
- ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number) followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if a Member is registered with KFinTech for e-voting, they can use their existing User ID and password for casting the vote.
- iii. After entering these details appropriately, click on 'LOGIN'.
- iv. Members will now reach password change Menu wherein they are required to mandatorily change the password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,). The system will prompt the Member to change their password and update their contact details viz. mobile number, email ID etc. on first login. Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that Members do not share their password with any other person and that they take utmost care to keep their password confidential.
- v. Members would need to login again with the new credentials.
- vi. On successful login, the system will prompt the Member to select the 'EVEN' i.e., 'Aditya Birla Sun Life AMC Limited – AGM' and click on 'Submit'
- vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under 'FOR/AGAINST' or alternatively, a Member may partially enter any number in 'FOR'

and partially 'AGAINST' but the total number in 'FOR/ AGAINST' taken together shall not exceed the total shareholding of the shareholder as on the cut-off date. A Member may also choose the option ABSTAIN. If a Member does not indicate either 'FOR' or 'AGAINST' it will be treated as 'ABSTAIN' and the shares held will not be counted under either head.

- viii. Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.
- ix. Voting has to be done for each item of the notice separately. In case a Member does not desire to cast their vote on any specific item, it will be treated as abstained.
- x. A Member may then cast their vote by selecting an appropriate option and click on 'Submit'.
- xi. A confirmation box will be displayed. Click 'OK' to confirm else 'CANCEL' to modify. Once a Member has voted on the resolution (s), they will not be allowed to modify their vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).

B. Members whose email IDs are not registered with the Company/ Depository Participants and consequently the Annual Report, Notice of AGM and e-voting instructions cannot be serviced, will have to follow the following process:

- i. In case e-mail ID of a Member is not registered with the Company/ Depository Participant(s), then such Member is requested to register/ update their e-mail addresses with the Depository Participant (in case of Shares held in dematerialised form) and with the KFinTech by sending KYC Documents prescribed under SEBI Circular SEBI/HO/MIRSD/ MIRSD-PoD-1/P/CIR/2023/37 dated 16th March 2023 at KFin Technologies Limited, Unit – Aditya Birla Sun Life AMC Limited, Selenium Building, Tower-B, Plot No. 31 & 32, Financial District Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana, India - 500 032 or by sending digitally signed documents at inward.ris@kfintech.com (in case of Shares held in physical form).



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- ii. Upon updation of e-mail ID, Shareholders may send a request to einward.ris@kfintech.com for procuring user ID and password for e-voting.
- iii. After receiving the e-voting instructions, please follow all the above steps to cast your vote by electronic means.

DETAILS ON STEP 3 ARE MENTIONED BELOW:

III) Access to join the AGM on KFinTech system and to participate and vote thereat.

- i. Members will be able to attend the AGM through VC / OAVM platform provided by KFinTech. Members may access the same at <https://emeetings.kfintech.com/> by using the e-voting login credentials provided in the email received from the Company / KFinTech.
- ii. After logging in, click on the Video Conference tab and select the EVEN of the Company
- iii. Click on the video symbol and accept the meeting etiquettes to join the meeting. Please note that Members who do not have the user id and password for e-voting or have forgotten the same may retrieve them by following the remote e-voting instructions mentioned above.

Information and instructions for e-voting facility at the AGMs:

- i. Facility to cast vote through e-voting (insta poll) at the AGM will be made available on the Video Conference screen and will be activated once the e-voting (insta poll) is announced at the AGM.
- ii. The 'Vote Now Thumb sign' on the left-hand corner of the video screen shall be activated upon instructions of the Chairperson during the AGM proceedings. Members shall click on the same to take them to the 'Insta-poll' page and Members to click on the 'Insta-poll' icon to reach the resolution page and follow the instructions to vote on the resolutions.
- iii. Those Members who are present in the Meeting through VC and have not cast their vote on resolutions through remote e-voting, can vote through Insta-poll at the Meeting. Members who have already cast their votes by remote e-voting are eligible to attend the Meeting. However, those Members are not entitled to cast their vote again at the Meeting.

In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the 'download' section of <https://evoting.kfintech.com> or call KFinTech on 1800 309 4001 (toll free).

Contact details for addressing e-voting grievances:

Mr. Rajesh Patro, Manager, KFin Technologies Limited, Address: Selenium, Tower B, Plot Nos. 31 & 32, Gachibowli Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500 032 Email: einward@kfintech.com. Toll Free No. 1800 309 4001.

Results of remote e-voting and e-voting during the AGM:

- i. The Scrutiniser shall, after the conclusion of e-voting during the AGM, scrutinise the votes cast during the AGM (InstaPoll) and votes cast through remote e-voting, make a consolidated Scrutiniser's Report. The result of e-voting will be declared within two working days of the conclusion of the AGM and the same, along with the consolidated Scrutiniser's Report, will be placed on the website of the Company at <https://mutualfund.adityabirlacapital.com> and on the website of KFinTech at <https://evoting.kfintech.com> and shall be communicated to BSE Limited and National Stock Exchange of India Limited. The Scrutiniser's decision on the validity of the vote shall be final and binding.
- ii. Subject to receipt of requisite number of votes, the Resolutions proposed in the Notice shall be deemed to be passed on the date of the AGM, i.e., Thursday, 8th August 2024.

Other instructions:

- i. The voting rights of Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e. Thursday, 1st August 2024.
- ii. Any person who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice of AGM and holding shares as of the cut-off date i.e. Thursday, 1st August 2024 may obtain the User ID and Password in the manner as mentioned below:

Notice (Contd.)

- a. If the mobile number of the Member is registered against Folio No. / DP ID Client ID, the Member may send SMS: MYEPWD<space>E-voting Event Number + Folio No. or DP ID Client ID to +91 9212993399

Example for NSDL:

MYEPWD<SPACE> IN12345612345678

Example for CDSL:

MYEPWD<SPACE> 1402345612345678

Example for Physical:

MYEPWD<SPACE> XXX1234567890

- b. If email ID of the Member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.kfintech.com>, the Member may click 'Forgot password' and enter Folio No. or DP ID Client ID and PAN to generate a password.
- c. Members who may require any technical assistance or support before or during the AGM are requested to contact KFinTech at toll free number 1800 309 4001 or write to them at evoting@kfintech.com.
- d. Members may send an email request to evoting@kfintech.com. If the Member is already registered with the KFinTech e-voting platform then such Member can use his / her existing User ID and password for casting the vote through remote e-voting.

Dividend related information:

- i. The Board of Directors at their Meeting held on 26th April 2024, had recommended a dividend of ₹ 13.50 per equity share of ₹ 5 each for the financial year ended 31st March 2024 subject to approval of the shareholders at the ensuing Annual General Meeting. The dividend, if approved by the Members at the ensuing Annual General Meeting will be paid to those shareholders whose names stand as Beneficial Owners as on Thursday, 1st August 2024 ('Record Date') as per list to be furnished by NSDL and CDSL.
- ii. Members holding shares in demat form are requested to intimate any change in their address and / or bank mandate immediately to their Depository Participants. Members holding shares in physical form are requested to intimate any change of

address and / or bank mandate to KFinTech by visiting at <https://karisma.kfintech.com> and clicking on 'Investor Relations' section for query registration through free identity registration process. Members may also write at einward.ris@kfintech.com clearly mentioning their DP ID/ Client ID.

- iii. In case, the Company is unable to pay dividend to any Member by the electronic mode, due to non-availability of the details of the bank account, the Company shall dispatch the dividend warrant to such Member by post.
- iv. Pursuant to the Income-tax Act, 1961, as amended, dividend income is taxable in the hands of the shareholders with effect from 1st April 2020 and the Company is required to deduct tax at source from such dividend at the prescribed rates. For detailed information on the same, please refer the Company's website <https://mutualfund.adityabirlacapital.com/shareholders/investor-information>.
- v. Pursuant to the provisions of Sections 124 and 125 of the Act, there is no amount of Dividend remaining unclaimed/ unpaid for a period of 7 (seven) years and/ or unclaimed equity shares which are required to be transferred to the Investor Education and Protection Fund (IEPF).
- vi. Members are requested to contact KFinTech for encashing the unclaimed dividend. The detailed dividend history is available on 'Shareholders' page on the website of the Company <https://mutualfund.adityabirlacapital.com/shareholders/investor-information>.
- vii. The SEBI Listing Regulations provides for companies to use any of the approved electronic payment facility such as ECS, NECS or RTGS etc. for making payments to Members. The Company or KFinTech is required to maintain bank details of their Members as follows:
- for Members holding securities in dematerialised form, the Company shall seek relevant bank details from the Depositories.
 - for Members holding securities in physical mode, the Company shall maintain updated bank details as provided by the Members.



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PROCEDURE FOR INSPECTION OF DOCUMENTS

The Register of Directors and Key Managerial Personnel and their Shareholding maintained under Section 170 of the Act, the Register of contracts or arrangements in which Directors are interested under Section 189 of the Act and the Certificate from Secretarial Auditor of the Company certifying that the ESOP Schemes of the Company being implemented in accordance with the SEBI(Share Based Employee Benefits and Sweat Equity) Regulations, 2021 and the relevant documents referred to in the Notice will be available electronically for inspection by the Members during the AGM. All documents referred to in the Notice will also be available electronically for inspection without any fee by the Members from the date of circulation of this Notice upto the date of the AGM. Members who seek to inspect such documents can send an e-mail to abslamc.cs@adityabirlacapital.com.

GENERAL INFORMATION

- i. Members are requested to read the 'Shareholder Information' section of the Annual Report for useful information.
- ii. Members who hold shares in the dematerialised form and desire a change/correction in the bank account details, should intimate the same to their concerned DPs and not to the Company's RTA. Members are also requested to give the MICR Code of their banks to their DPs. The Company/ Company's RTA will not entertain any direct request from such Members for change of address, transposition of names, deletion of name of deceased joint holder and change in the bank account details. The said details will be considered as will be furnished by the DPs to the Company.
- iii. Members may utilise the facility extended by the RTA for redressal of queries.
- iv. Members may visit <http://karisma.kfintech.com> and click on INVESTOR option for query registration through free identity registration process.
- v. KPRISM – Mobile service application by KFinTech: Members are requested to note that KFinTech has launched a mobile application – KPRISM and website <https://kprism.kfintech.com/signin.aspx> online service to Members. Members can download the mobile application, register themselves (one time) for availing host of services viz., consolidated portfolio view serviced by KFinTech, dividend status and send requests for change of address, change/update bank mandate. Through the mobile application, Members can download annual reports, standard forms and keep track of upcoming general meetings and dividend disbursements. The mobile application is available for download from Android Play Store.
- vi. Non-resident Indian Members are requested to inform the Company or KFinTech or to the concerned DPs, as the case may be, immediately:
 - a) the change in the residential status on return to India for permanent settlement;
 - b) the particulars of the NRE/NRO Account with a Bank in India, if not furnished earlier.
- vii. Members are requested to make all correspondence in connection with shares held by them by sending an email to KFinTech at einward.ris@kfintech.com quoting their Folio number or their Client ID with DP ID, as the case may be.
- viii. SEBI vide Circular dated 20th April 2018, has mandated the submission of Permanent Account Number (PAN) by every participant transacting in the securities market, irrespective of the amount of such transactions. Members holding shares in electronic form are requested to submit their PAN to their DPs, and those holding shares in physical form are requested to submit their PAN to KFinTech. Members may further note that SEBI has also made it mandatory for submission of PAN in the following cases, viz., deletion of name, transmission of shares and transposition of shares.
- ix. During the AGM, the Chairperson shall, after response to the questions raised by the Members in advance or as a speaker at the AGM, formally propose to the Members participating through VC/OAVM facility to vote on the resolutions as set out in the Notice of the AGM and announce the start of the casting of vote through the e-voting system. After the Members participating through VC/OAVM facility, eligible and interested to cast votes, have cast the votes, the e-voting will be closed with the formal announcement of closure of the AGM.

By order of the Board
Aditya Birla Sun Life AMC Limited

Prateek Savla

Company Secretary
 Membership No. A29500

Place: Mumbai
 Date: 25th June, 2024

FOR EASE OF PARTICIPATION BY MEMBERS, PROVIDED BELOW ARE KEY DETAILS REGARDING THE AGM FOR REFERENCE:

Sr. No	Particulars	Details of access
1	Link for participation through Video Conferencing (VC) at the AGM	https://emeetings.kfintech.com by using e-voting credentials and clicking on video conference
2	Link for posting AGM queries and speaker registration and period of registration	https://emeetings.kfintech.com by using e-voting credentials and clicking on "post your queries"/ "Speaker registration" as the case may be. Period for speaker registration: 9:00 a.m. (IST) on Monday, 5 th August 2024 5:00 p.m. (IST) on Wednesday, 7 th August 2024
3	Link for remote e-voting	Members may refer to the instructions provided under "Procedure and Instructions for remote e-Voting and e-Voting during the AGM" section in the subsequent pages of this Notice
4	Username and password for VC	Members may attend the AGM through VC by accessing the link https://emeetings.kfintech.com by using the remote e-voting credentials. Please refer the instructions provided in the Notice
5	Helpline number for VC participation and e-voting	Contact KFin Technologies Limited at toll free number 1800 309 4001 or write to them at einward.ris@kfintech.com
6	Cut-off date for e-voting	Thursday, 1 st August 2024
7	Time period for remote e-voting	Commencement of remote e-voting: 9:00 a.m. (IST) on Monday, 5 th August 2024 End of remote e-voting: 5:00 p.m. (IST) on Wednesday, 7 th August 2024
8	Registrar and Transfer Agent - Contact details	KFin Technologies Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032. Phone No.: +91 40 67162222, Toll-free No.: 1800 309 4001 E-mail: einward.ris@kfintech.com Website: www.kfintech.com
9	Aditya Birla Sun Life AMC Limited - Contact details	Registered Office One World Center, Tower 1, 17 th Floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400 013. Telephone No.: +91 22 4356 8008 Email id: abslamc.cs@adityabirlacapital.com Website: https://mutualfund.adityabirlacapital.com